

London Borough of Harrow

CABINET FORWARD PLAN (1 July 2012 - 31 October 2012)

MONTH:- July

This Plan sets out matters which are likely to be the subject of a key decision over the next 4 months.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Please note that decision dates are indicative and may change. Please consult Democratic & Electoral Services if you wish to check the decision date of a particular item.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
JULY						

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Community Safety Plan	Recommend the Plan to Council for adoption	Cabinet Council	19 July 2012 8 November 2012	Councillor Phillip O'Dell Tom Whiting, Assistant Chief Executive mike.howes@harrow.gov.uk Tel: 020 8420 9637	Safer Harrow Management Group	Harrow Strategic Assessment
Harrow Mental Health Day Services Review	To decide on: <ul style="list-style-type: none"> The new model for mental health day services in Harrow whether new day services will be open only to people substantial or critical as set out in Fair Access to Care 	Cabinet	19 July 2012	Councillor Margaret Davine Paul Najsarek, Corporate Director, Community Health and Wellbeing amanda.dade@harrow.gov.uk Tel: 020 8424 1327	Consultation period from 12 December 2011 to 2 March 2012. Consultation document produced and circulated and is also available on the Council's website. Questionnaire attached to consultation document and again available to complete on line.	Consultation document; Service Model Specification; Final Report including outcome of consultation with service users, carers and the wider public; Equality Impact Assessment

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	Services (FACS) <ul style="list-style-type: none"> • The location of the new services • How to determine who services should be provided by in the future 				Several consultation events arranged which include events in day services and in non-day service venues. Steering Group involved throughout process.	
The Harrow Community Infrastructure Levy - Preliminary Draft Charging Schedule	To approve the publication of the Preliminary Draft Charging Schedule for a six week period of public consultation	Cabinet	19 July 2012	Councillor Keith Ferry Andrew Trehern, Corporate Director, Place Shaping matthew.paterson@harrow.gov.uk Tel: 020 8736 6082	Consultation will be undertaken in accordance with the CIL Regulations and Council's Statement of Community Involvement (2006)	Adopted Harrow Core Strategy (Feb 2012); Infrastructure Assessment & Deliver Plan (Dec 2012) Development Viability Study (March 2011); Part II of the Planning Act 2008 The Community Infrastructure Levy Regulations

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						2012; The Mayor of London's CIL (Feb 2012)
Appointment of Contractors to Housing Capital Framework	Agreement to the appointment of contractors to a Framework Contract for the delivery of major investment in specific areas of Housing Capital Programme	Cabinet	19 July 2012	Councillors Bob Currie and Thaya Idaikkadar Paul Najsarek, Corporate Director, Community Health and Wellbeing derek.stewart@harrow.gov.uk Tel: 020 8424 1075	Tenants', Leaseholders' and Residents' CF – to receive reports on progress during the procurement process. The Harrow Federation of Resident Associations will also be invited to comment on the process	Cabinet Report - September 2011
Housing Act 2004 - Charges for enforcement action	To recommend that Cabinet approves the Council to make a reasonable charge for the service and enforcement of certain Housing Act 2004 notices	Cabinet	19 July 2012	Councillor Phil O'Dell John Edwards, Divisional Director, Environmental Services emmanuel.mfum@harrow.gov.uk Tel: 020 8736 6250	Consultation with Landlords; Managing Agents; Registered Social Landlords (RSLs); Relevant Council Department. Method of mail	Fee charges consultation documents; Section 49 and 50 Housing Act 2004; Questionnaire and letter sample plus complaints process

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					shot letters, E-mail; Harrow Council consultation website. Individuals may make representations via completion of questionnaires and writing in; representations must be made by 20 th April 2012. Contact details: Harrow Council, Civic Centre P O Box 18, Station Road, Harrow HA1 2UT	
Housing Changes Review: Update on Tenancy Strategy, Housing Strategy, Housing Business Plan and other key policies	To support the direction of travel with regard to the Housing Changes Review including the proposed Tenancy Strategy which sets out the principles for	Cabinet	19 July 2012	Councillor Bob Currie Paul Najsarek, Corporate Director, Community Health and Wellbeing alison.pegg@harrow.gov.uk	Pre-consultation was held in summer 2011. Formal consultation is being undertaken from May 2012 and representations	Housing Changes Cabinet report 15 December 2011

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	the introduction of fixed term flexible tenancies in Harrow and our position with regard to the introduction of Affordable Rents as well as updates on the Housing Strategy, Housing Business Plan, Homelessness Strategy, Private Sector Housing Strategy and Allocation Policy.			Tel: 020 8424 1933	can be made by reading the draft Tenancy Strategy on the Council's website and responding to the consultation questions by 29 June 2012. The following individuals/groups are being invited to comment: Tenants, Leaseholders, housing applicants, Harrow residents, Registered Providers (Housing Associations), voluntary sector organisations.	
Harrow Museum Heritage Lottery Application 2012	Approval of the strategic vision for Harrow Museum and Heritage Centre	Cabinet	19 July 2012	Councillors David Perry and Keith Ferry	Public and key stakeholder consultation will be undertaken as part of the	Heritage Lottery Find Round 1 application

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	and to submit a Round 1 application to the Heritage Lottery Fund to seek funds to develop the delivery of the strategic vision including the restoration of the Headstone Manor and ancillary buildings			Paul Najsarek, Corporate Director, Community Health and Wellbeing marianne.locke@ harrow.gov.uk Tel: 020 8736 6530	development of the strategic vision	
Future Organisation of Roxbourne Infant School and Roxbourne Junior School	Determination of Statutory Proposals	Cabinet	19 July 2012	Councillor Brian Gate Catherine Doran, Corporate Director, Children and Families chris.melly@ harrow.gov.uk Tel: 020 8420 9270	A statutory consultation on the proposals was held from 16 April to 11 May 2012. There is a further opportunity for representations during the statutory notice period from 21 May to 2 July 2012	Portfolio Holder Decision Report - 17 May 2012
Prince Edward Playing Fields	Consider Barnet Football Club	Cabinet	19 July 2012	Councillors Keith Ferry and Thaya	Relevant Ward Councillors;	None

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Amendment to Lease Terms of Permit Playing of League Football	application to amend lease terms to permit FA League Football to be played with effect from 2013/14 season			<p>Idaikkadar</p> <p>Andrew Trehern, Corporate Director, Place Shaping philip.loveland@harrow.gov.uk Tel: 020 8424 1877</p>	Canons Park and William Ellis Residents' Associations; Residents in surrounding areas	
Commercial Safety Plan 2012/13	To consider and approve the Commercial Safety Plan 2012/13	Cabinet	19 July 2012	<p>Councillor Phillip O'Dell</p> <p>John Edwards, Divisional Director, Environmental Services taiq.chowdry@harrow.gov.uk Tel: 020 8736 6236</p>	None	Commercial Safety Plan 2012/13
Materials Recycling Services Framework Contract	To agree a framework contract for the disposal of materials suitable for recycling	Cabinet	19 July 2012	<p>Councillor Thaya Idaikkadar</p> <p>John Edwards, Divisional Director, Environmental Services jerry.hickman@harrow.gov.uk</p>	None	None

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Development of an Apprenticeships and Work Experience Opportunities for Unemployed Graduates	To update on the development of an Apprenticeship Opportunities, as approved at 19 January 2012 Cabinet, and report on the new provision for unemployed graduates which began in May 2012	Cabinet	19 July 2012	Councillor Keith Ferry Andrew Trehern, Corporate Director, Place Shaping colin.middleton@harrow.gov.uk Tel: 020 8736 6080	No external consultation is required	None
AUGUST - currently no items						
SEPTEMBER						
HealthWatch	Agree an option for a Local HealthWatch	Cabinet	13 September 2012	Councillors Graham Henson, Margaret Davine and Bill Stephenson Tom Whiting, Assistant Chief Executive Paul Najsarek,	Engage and consult by using a range of methods such as focus groups, residents panel survey, online consultation with LINK members,	Department of Health Local HealthWatch: A strong voice for people - policy explained

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				Corporate Director, Community Health and Wellbeing desiree.mahoney @harrow.gov.uk Tel: 020 8424 1390	voluntary and community sector, residents, members and staff	
Voluntary Sector Commissioning	Approval of the delivery of a commissioning model and small grants programme for the award of the main Grants Funding from 2013/14 onwards	Cabinet	13 September 2012	Councillor David Perry Paul Najsarek, Corporate Director, Community Health and Wellbeing marianne.locke@ harrow.gov.uk Tel: 020 8736 6530	Key stakeholder consultation will be undertaken as part of the development of the Commissioning process	None
Tender Evaluation & Appointment of Contractor - Report for bailiff and Income Collection Service	Award of Contract(s)	Cabinet	13 September 2012	Councillor Sachin Shah Julie Alderson, Interim Corporate Director of Resources fern.silverio@ harrow.gov.uk Tel: 020 8736 6818	None	None

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OCTOBER						
The Harrow Community Infrastructure Levy - Draft Charging Schedule	To request Cabinet to recommend to Council approval of the Draft Charging Schedule for publication for public consultation and submission to the Secretary of State	Cabinet Council	11 October 2012 8 November 2012	Councillor Keith Ferry Andrew Trehern, Corporate Director, Place Shaping matthew.paterson@harrow.gov.uk Tel: 020 8736 6083	Consultation will be undertaken in accordance with the CIL Regulations and Council's Statement of Community Involvement (2006)	Preliminary Draft Charging Schedule (June 2012); Cabinet Report (19 July 2012); Adopted Harrow Core Strategy (February 2012); Infrastructure Assessment & Delivery Plan (December 2012); Development Viability Study (March 2011); Part II of the Planning Act 2008; The Community Infrastructure Levy regulations 2012; The Mayor of London's CIL (February 2012)
Amending the boundary to	To approve the extension to the	Cabinet	11 October 2012	Councillor Keith Ferry	None	None

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Roxborough Park and the Grove Conservation Area and an Article 4(2) Direction	Roxborough Park and the Grove Conservation Area; To introduce and Article 4(2) Direction for properties and classes of permitted development fronting highways and open spaces			Andrew Trehern, Corporate Director, Place Shaping lucy.haile@harrow.gov.uk Tel: 020 8736 6101		
Locally Listed Buildings	To approve the 37 proposed additions to the list of locally listed buildings, and the proposed de-listing of 75 Gordon Avenue and 31 Pinner Road; To approve the draft Locally Listed Buildings SPD for publication for formal consultation in accordance with the adopted Statement of	Cabinet	11 October 2012	Councillor Keith Ferry Andrew Trehern, Corporate Director, Place Shaping lucy.haile@harrow.gov.uk Tel: 020 8736 6106	None	None

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	Community Involvement					

If you have comments on any of the issues raised in the Forward Plan please contact the lead officer whose details are indicated. Alternatively contact Daksha Ghelani, Senior Democratic Services Officer, on telephone no. 020 8424 1881 or by email: daksha.ghelani@harrow.gov.uk

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader Business Transformation and Communications	Bill Stephenson	13 Cunningham Park HARROW HA1 4QW	Home: (020) 8427 0247 Group Office: (020) 8424 1897	Email: bill.stephenson@harrow.gov.uk
Adult Social Care, Health and Well-Being	Margaret Davine	6 Salisbury Road HARROW HA1 1NY	Home: (020) 8863 3675 Mobile: 07956 452725Group Office: (020) 8424 1897	Email: margaret.davine@harrow.gov.uk
Children, Schools and Families	Brian Gate	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Mobile: 07939 540412 Group Office: (020) 8424 1897	Email: brian.gate@harrow.gov.uk
Community and Cultural Services	David Perry	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Mobile: 07505 430133 Group Office: (020) 8424 1897	Email: david.perry@harrow.gov.uk
Environment and Community Safety	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Home: (020) 8861 0090 Group Office: (020) 8424 1897	Email: phillip.odell@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
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